



Republic of the Philippines  
**Department of Education**  
Region IV-A  
SCHOOLS DIVISION OF QUEZON PROVINCE



21 June 2024

**OFFICE MEMORANDUM**

**OM No. 130, s. 2024**

**NOTICE OF SECOND QUARTER MEETING FOR THE MEMBERS  
OF THE INTERNAL QUALITY AUDIT TEAM (IQAT)**

**To:** Assistant Schools Division Superintendent  
Division Chiefs  
Quality Management Representative and Deputy  
Internal Quality Audit Team Members  
All Others Concerned

Please be informed that the schedule of the **2nd Quarterly Meeting of the Internal Quality Audit Team** is on June 28, 2024, 9:00AM via Zoom Teleconference with the following log-in credentials:

Meeting ID: 819 0618 6610  
Passcode: 123456

The provisional agenda for the meeting are as follows:

- a. Re-cascading of the IQA Functions;
- b. Planning for the conduct of the Readiness Assessment of the SDO's Quality Control processes (QCPs); and
- c. Other matters.

Participants are advised to give preferential attention to this meeting.

  
**ROMMEL C. BAUTISTA, CESO V**  
Schools Division Superintendent *ra. f.*

IQARRA/06/21/2024

DEPEDQUEZON-TM-SDS-04-010-005



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon  
Trunkline #: (042) 784-0366, (042) 784-0164,  
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Inclosure to Office Memorandum No. 130, S. 2024

**LIST OF PARTICIPANTS TO THE 2<sup>ND</sup> QUARTERLY IQAT MEETING**  
June 28, 2024

<b><u>NAME OF AUDITOR</u></b>	<b><u>SECTION</u></b>
1 AGARAN, Raul R. – Team Leader	SGOD
2 AGUILA, Carleen D.	OSDS
3 ALVA, Gilbert C.	CID/PSDS
4 ATIENZA, Maria Dolores D.	OSDS
5 CAMILON, Maria Rosario C.	SGOD
6 DE MESA, Brandon E.	OSDS
7 DE VILLA, Elizabeth M.	SGOD
8 DUMA, Michelle G.	SGOD
9 FRAGATA, Marbin Jeramil D.	SGOD
10 GALAROSA, Walter F.	CID
11 ILAO, Asuncion C.	CID
12 JARASA, Joseph E.	CID
13 MARINO, Regina V.	SGOD
14 MAUHAY, Joan Alejaida R.	CID
15 MERLE, Juanito A.	CID
16 PORTEZA, Wilbert B.	OSDS
17 SALAMAT, Mary Joyce P.	SGOD
18 SEÑO, Fernando T.	CID
19 VILLENES, Rejulios M. – Co-Team Leader	CID/PSDS
20 WALANGSUMBAT, Lorena S.	CID
<b>-nothing follows-</b>	

*aha.*

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